

# **National Chung Hsing University**

## **Regulations for Matching Funds for Equipment, Books, and Electronic Resources**

August 28, 1998 Approved and promulgated for implementation by the President

October 23, 1998 Revisions approved and promulgated for implementation by the President

July 28, 1999 Revisions approved and promulgated for implementation by the President

October 4, 1999 Revisions approved and promulgated for implementation by the President

March 13, 2000 Revisions approved and promulgated for implementation by the President

March 20, 2001 Revisions approved and promulgated for implementation by the President

March 28, 2003 Revisions approved and promulgated for implementation by the President

October 22, 2004 Revisions approved and promulgated for implementation by the President

March 25, 2005 Revisions passed by the 1st Research and Development Meeting, spring semester of Academic Year 2004-2005

March 31, 2008 Revisions passed by the 1st Research and Development Meeting, spring semester of Academic Year 2007-2008

October 31, 2014 Revisions passed by the 1st Research and Development Meeting, fall semester of Academic Year 2014-2015

March 13, 2015 Revisions passed by the Research and Development Meeting, spring semester of Academic Year 2014-2015

March 21, 2017 Revisions passed by the Research and Development Meeting, spring semester of Academic Year 2016-2017

March 12, 2019 Revisions passed by the Research and Development Meeting, spring semester of Academic Year 2018-2019

October 17, 2019 Revisions (Article 6) passed by the Research and Development Meeting, fall semester of Academic Year 2019-2020

March 10, 2020 Revisions (Articles 5 and 8) passed by the Research and Development Meeting, spring semester of Academic Year 2019-2020

- Article 1      These Regulations have been formulated by National Chung Hsing University (NCHU or “the University”) to subsidize the procurement of equipment, books, and electronic resources.
- Article 2      The source of funding for the matching funds referred to in these Regulations shall be the project funds allocated by the University.
- Article 3      Applications for matching funds may be submitted by the University’s colleges, departments, institutes, offices, library, centers, and other academic and research units, or by any full-time NCHU faculty member. However, matching funds may only be granted to each applicant or applying unit once per fiscal year and must be prioritized for integrated projects. Applicants for personal projects may only be granted matching funds three times in total and only in their first ten years of employment.
- Article 4      Subsidized items are limited to equipment, books, and electronic resources. Funding from non-NCHU entities (the Ministry of Education, National Science and Technology Council, Council of Agriculture, Ministry of Health and Welfare, Ministry of Economic Affairs, etc.) shall be sought out first before applying for

matching funds.

- Article 5 Matching funds shall be prioritized for applicants and applying units that only secure partial funding after requesting full funding from non-NCHU entities. The matching funds granted for each application may not exceed the partial funding received from non-NCHU entities and shall not exceed NT\$500,000.  
The amount of matching funds granted each fiscal year shall be adjusted by the Academic Grant Review Panel, Office of Research and Development within the maximum amount and according to the earmarked budget for the given fiscal year and the available NCHU resources.
- Article 6 The annual application deadlines for matching funds shall fall on the first of March, June, September, and December.  
For applications approved in December, the matching funds shall be disbursed between January 1<sup>st</sup> and October 31<sup>st</sup> of the following year. Under special circumstances, applications may be approved on a case-by-case basis.  
For applications approved in March, June, or September, the matching funds shall be disbursed between March 1<sup>st</sup> and October 31<sup>st</sup> of the same year. Under special circumstances, applications may be approved on a case-by-case basis.
- Article 7 Applications for matching funds for equipment, books, and electronic resources shall specify the funding items and amount requested, as well as the amount granted by other sponsoring units (e.g., non-NCHU units, the applying unit, or its supervising unit). Applications submitted without proof of funding received from other units shall not be accepted.
- Article 8 Applications shall be submitted to the Office of Research and Development for review by the Academic Grant Review Panel, which shall be convened by the Dean of the Office of Research and Development and attended by the Dean of the Office of Academic Affairs and the deans of the NCHU colleges. Panel meetings shall not convene without a quorum of half of the members present. Panel members who are unable to personally attend meetings may appoint a proxy to exercise their rights and responsibilities on their behalf. Only full-time NCHU faculty members at the rank of associate professor or above may serve as proxies.
- Article 9 Reimbursements shall be processed in compliance with the University's accounting procedures and may not violate laws and regulations concerning budgets, accounting, and auditing.
- Article 10 These Regulations shall take effect upon approval by the Research and Development Meeting and submission to the President for approval. The same shall hold true when amendments are made.